



ST. THOMAS' SCHOOL
 DWARKA, NEW DELHI

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APPLICATION FORM FOR RECRUITMENT

(To be filled in candidate's own handwriting)

1. **POST APPLIED FOR** : _____
 (As per the advertisement)
2. **NAME** : Ms./ Mr. _____
3. **DOB** : _____
4. **AGE** : _____ Years _____ Months
5. **RESIDENTIAL ADDRESS** : _____

6. **CONTACT NUMBER** : _____
7. **EMAIL** : _____
8. **MARITAL STATUS (TICK MARK):** Unmarried/ Married/ Widow/ Divorced/ Separated
9. **NATIONALITY** : _____ **RELIGION** _____
10. **DETAILS OF FATHER/ SPOUSE**
 - Name : _____
 - Occupation and designation : _____
 - Contact Number : _____
 - Office address : _____

11. **DETAILS OF CHILDREN**

S. No.	Gender	Age	Whether studying in the same school

12. QUALIFICATIONS

Class / Degree	Name of the Institution	Board/ University	Year of Passing	Subject(s) Opted	% of Marks
X					
XII					
B.A./ B.Sc./ B. Com					
M.A./ M.Sc./ M.Com					
B. Ed					
Any Other					

13. DETAILS OF TEACHING EXPERIENCE / EMPLOYMENT

S.N.	Name of the Institution	Designation	Period of Service		Classes Taught	Subject(s) Taught	Reason For Leaving
			From	To			

14. TOTAL TEACHING EXPERIENCE _____ years _____ months

15. **Key responsibilities handled in the previous organisations.**

16. **Details of Seminars / Workshop attended by you in the last three years.**

17. **Enlist your personal achievements (if any) in the field of Literary/ Cultural/ Research/ Sports, etc.**

18. **State any other qualification / hobbies / skills / abilities / experience in which you can contribute to the growth of the school.**

19. **Details of any Paper / Article / Book published by you.**

20. **COMPUTER PROFICIENCY** Beginner Intermediate Proficient

Furnish details of any courses attended

21. **Mention any course/ studies you are pursuing at present. Will you need any leave on this account?**

22. **REFERENCES:**

Give the name, designation and complete address and contact number of two references (not relatives) from whom confidential reports about your work, character and personality may be obtained. At least one of them must be the Head of Dept. / Head of the institution in which you have worked.

Reference -1		Reference -2	
Name		Name	
Designation		Designation	
Address		Address	
Contact No.		Contact No.	

23. Last salary drawn _____

24. State your salary expectation for the post applied for _____

25. If selected, state the exact period after which you can join _____

I hereby certify that the information provided above is true to the best of my knowledge and belief.

If any information is found to be false/ incorrect it will disqualify me from the employment of St. Thomas' School, Dwarka (if selected).

Date: _____

Signature: _____