



ITL PUBLIC SCHOOL

(Recognised Senior Secondary School, Affiliated to CBSE, New Delhi)

Sector - 9, Dwarka, New Delhi - 110 077 Ph.: 25071251/52/53 Fax : 25071254
E-mail: itlschool@yahoo.in Web: www.itlpublicschool.net

APPLICATION FORM

No. _____

Post Applied for _____

PERSONAL INFORMATION

Photo

1. Name in BLOCK letters _____

2. Date of Birth _____

3. Address for correspondence
with telephone number (s) _____

Permanent address
with telephone number (s) _____

Mob.: _____ Tel.: _____

Mob.: _____ Tel.: _____

4. Place of Birth _____ Nationality _____ Marital status _____

5. No. of children _____ Age of Children _____

6. Studying in class _____

With Name of School/College _____

7. Language spoken at home _____

8. Name of Father/Mother/Spouse _____

9. Occupation of Father/Mother/Spouse _____

i) If in service, post held, address and telephone no. _____

ii) If in business - Nature of business _____

address and telephone no. _____

ACADEMIC QUALIFICATION (Name of the School/College must be written)

Qualification	Subject	Name of the School/College /Board/ University	Year of Passing	Aggregate % of Marks	% of Marks in the subject applied	Regular/-Correspondence
Secondary						
Sr. Secondary						
Graduation						
Post Graduation						
Any other Qualification						

PROFESSIONAL QUALIFICATION

S. No.	Qualification	Subject	Name of the College/University	(Regular / Correspondence)	Year	% of Marks

PARTICULARS OF PRESENT JOB

1. Name and full address of present organization with contact number(s)

2. Designation _____ Date of Joining _____

3. Total emoluments _____ Salary Details : Basic _____

Allowances _____

4. Exact date when you can join, if selected _____

DETAILS OF WORK EXPERIENCE

S. No.	Name of the Institution	From	To	Subject (s)	Classes Taught

Total Experience (in years) _____ (i) Teaching _____ (ii) Administration _____

Particulars of extra curricular activities interests and hobbies which may add to your candidature :

DETAILS OF WORK EXPERIENCE

i) Seminars and courses attended :

S. No.	Seminar / Course	Duration	Date	Description	Learning Out Come

ii) Names of three books / articles / periodicals recently read with names of authors :

GIVE DETAILS OF TWO REFERENCES FROM THE FIELD OF EDUCATION KNOWN TO YOU

S. No.	Name	Occupation	Address	Telephone No.

DECLARATION

I hereby certify that the information provided above is true to the best of my knowledge and belief. If any information is found to be false / incorrect, I am liable for removal from service if selected.

Date : _____

Place : _____

Signature of the Candidate

Please attach photocopies of all the documents duly attested by a Gazetted Officer :-

1. Mark Sheets & Passing Certificate of Class X & XII.
2. Mark Sheets & Degree of Graduation / Post Graduation/B.Ed./M.Ed.
3. Experience certificate (if any), duly attested by the Education Office of the concerned Zone.
4. Photograph to be affixed on the form (compulsory).

PERSONAL STATEMENT

Please write in your own hand about yourself, your childhood experience, family life, the person who influenced you most and future goals, briefly.

Note : In case of incomplete information, application form can be rejected.

i) Preliminary interview remarks

Date _____ Principal

ii) Recommendation of subject expert

Date _____ Signature

iii) Final Interview remarks

Date _____ Signature

iv) Emoluments



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