

### **General Instructions for Online Remedial Exercise**

Students are expected to ensure and be mindful of the following while attempting the Assignment:

1. They must sit in a separate room with no distractions/ disturbance.
2. Mention all the details like – Name, Class/Section, Roll number, Date, Remedial Subject on the top of the answer sheet carefully and neatly.
3. Reading time: 10:00 a.m. to 10:05 a.m.  
Writing Time: as per the instructions in the date sheet/ Remedial Exercise
4. After completion of exercise, students must click the picture of the answer sheet and mail it at the given email id within 10 minutes after the completion of duration specified on the exercise. Papers mailed after 10 minutes will not be considered for evaluation.
5. All Papers should be mailed on the Subject Teachers ID mentioned on the Exercise.
6. **Read the specific instructions given in the Exercise carefully.**

Principal