

Advisory -Online Netiquettes During #Lockdown #COVID-19

Dear Parent

As your child is attending online classes during this lockdown period, we thought of sharing the following advisory – online netiquettes with you. We are conducting the online classes using Zoom App and Google Meet. Though teachers are vigilant and alert to all possible safeguards, as a parent, you too have a very important role to play. Please do not share the PM Id of teachers with other people and guide your child against it .

A student is expected to follow these points:

- a. Not share the class invites/ links with anyone who is not a part of the class.
- b. Those who are not able to attend a session must inform the Teacher/School formally.
- c. Students should not record the session.
- d. Join the class using one's own identity.
- e. Keep the identity safe and not share passwords or identity with anyone.

Few instances of law breaking and the applicable IT Act are mentioned below:

- a. Faking Name/ Identity – Section 66 D of IT Act
- b. Hacking and using someone's Account – Section 66 C of IT Act
- c. Person making a Fake Account with someone else name - Section 66D of IT act
- d. Posting/Sharing/Forwarding unwanted Content – Sec 67 of IT Act
- e. Posting/Sharing/Forwarding Inappropriate Content- Sec 67A of IT act
- f. Posting/Sharing/Forwarding Private Images/Videos- Sec 66 E and Sec 67 A or Sec 67B

Judicious and controlled screen time is advisable. Students are expected to be responsible and exercise self-discipline. Parents could help the students to manage screen time.

Advice for Parents

- a. Create activities with children during lockdown which can help to reduce screen time. Eg. Cooking, Gardening, Housekeeping, Indoor Games, Music, other hobbies etc.
- b. Remain updated about the classes and guide your ward to maintain discipline during Online Sessions.

NOTE : Indiscipline in real classroom can easily be managed or controlled by a teacher. But a mistake in Online /Virtual Classrooms will put a negative digital foot print which will be detrimental for the child.

So kids need to be taught digital manners to conduct themselves responsibly in online classes.

- c. Beware of Online Frauds happening in Virtual World.

To keep viral attacks at bay, first disinfect your system through following steps:

- To safeguard your devices from such COVID-19 malwares, install reliable and updated anti-virus and anti-spyware.
- Ensure that the websites you use for financial transactions are authentic and encrypted with https in URL.
- To avoid yourself from getting trapped, type the URL on the browser instead of clicking on links sent to you through email, chat or any other way.
- For financial transactions, do not use public WiFi or any open network.

Also take following precautions to stay protected:

- Don't authorise any transaction without verifying properly.
- Don't share your personal and financial details along with OTP.
- Don't download any app from an unknown source, link.

Stay safe, stay protected!

Kind regards

Principal