

**THE AIR FORCE SCHOOL : SUBROTO PARK : DELHI CANTT-110010**

**Class – XI**

**Sub: Accountancy**

**Weekly Syllabus**

**Academic Session 2023-24**

| Month  | Week | Dates |  | Days | No of Periods | Chapter  | Contents  | Syllabus  |
|--------|------|-------|--|------|---------------|--|---|---|
| Apr-23 | IV   | 17-21 |  | 05   |               | Part A- Financial Accounting – I<br>Unit 2- Basic Accounting Terms   | Basic Accounting Terms  |   |
|        | V    | 24-29 | <b>29-Working Saturday (Student)</b><br><br><b>29 – Parent Orientation VI &amp; IX</b> | 06   |               | Part A- Financial Accounting – I<br>Unit 2- Basic Accounting Terms<br><br>Unit 3- Theory Base of Accounting, Accounting Standards and Ind-AS | Basic Accounting Terms<br><br>Accounting Assumptions and Principles- Introduction |   |
| May-23 | I    | 01-05 | <b>05 – Budha Purnima</b><br><br><b>01-04 : ES-1 (XII)/ CT-1 (X)</b>                   | 04   |               | Part A- Financial Accounting – I<br>Unit 3- Theory Base of Accounting, Accounting Standards and Ind-AS<br><br>Unit 5- Accounting Equation    | Accounting Principles<br><br>Accounting Equation- analysis of transactions        | <b>ES-1 (XII)/ CT-1 (X)</b><br><b>Date: 01-08 May</b> |
|        | II   | 08-12 | <b>08 : ES-1 (XII)/ CT-1 (X)</b><br><b>11,12 – The Quest</b>                           | 05   |               | Unit 5 – Accounting Equation   | Accounting Equation- analysis of transactions and Formula based questions         |   |
|        | III  | 15-20 | <b>20- Working Saturday</b>  | 06   |               | Unit 5 – Accounting  | Calculation of opening capital,   |   |

| Month  | Week | Dates |                                  | Days | No of Periods | Chapter  | Contents   | Syllabus  |
|--|------|-------|----------------------------------|------|---------------|--|--|---|
|  |      |       | (Open House X & XII)             |      |               | Equation<br>Discussion of Project Work   | closing capital, Drawings, Profit/Loss, Additional Capital                                       |   |
| ***** SUMMER BREAK 22 MAY -30 JUN 2023 ***** |      |       |                                  |      |               |  |  |   |
| Jul-23                                       | I    | 01-   | 01- School reopens for staff     | 01   |               |  |  | <b>PT-I</b><br>Class VI-X Date: 07 Jul – 19Jul<br><br><b>ES-2 (XII):</b> 07 Jul – 19Jul |
|  | II   | 03-07 |                                  | 05   |               | Unit 6- Accounting Procedures- Rules of Debit and Credit   | Rules of Debit and Credit, Classification of Accounts- Traditional and Modern                    |   |
|  | III  | 10-14 |                                  | 05   |               | Unit 6- Accounting Procedures- Rules of Debit and Credit<br><br>Unit 1: Introduction to Accounting | T-Shape Account<br><br>Accounting: Meaning, Features, Objectives, Role, Limitations              |   |
|  | IV   | 17-22 | 22 – Working Saturday (Students) | 06   |               | Unit 4- Bases of Accounting  | Bases of Accounting- Cash Basis of Accounting and Accrual Basis of Accounting<br>Ind-AS and IFRS |   |
|  | V    | 24-28 | 29-Muharram                      | 05   |               | Unit 8- Journal  | Meaning, Sub-division of Journal entry, Simple and Compound                                      |   |

| Month  | Week | Dates |  | Days | No of Periods | Chapter  | Contents   | Syllabus                                   |
|--------|------|-------|--|------|---------------|--|--|--|
|        |      |       |  |      |               |  | Journal Entry  |  |
|        | VI   | 31    |  | 01   |               | Unit 8-Journal                                 | Opening Entry, Entries related to Cash Discount, Trade Discount                                    |  |
| Aug-23 | I    | 01-05 | 05 – Working Saturday (Open House (VI-X), XII)                                     | 05   |               | Unit 8- Journal                                | Meaning, Sub-division of Journal entry, Simple and Compound Journal Entry, Special Journal Entries |  |
|        | II   | 07-11 |  | 05   |               | Unit 9- Ledger                                 | Posting of Journal entries into ledger   |  |
|        | III  | 14-18 | 15 – Independence Day  | 04   |               | Unit 9-Ledger                                  | Posting of Journal entries into ledger<br>Posting of Accounts in Trial Balance                     |  |
|        | IV   | 21-26 | 24,25-Class Test<br>26-Working Saturday (Students)<br>26-Annual Prize Distribution | 06   |               | Unit 9-Ledger                                  | Posting of Journal entries into ledger<br>Posting of Accounts in Trial Balance                     | ES-1 (XI): 21 Aug – 25 Aug                 |
|        | V    | 28-32 | 30-Raksha Bandhan<br>28,29 -Class Test   | 03   |               | Unit 10- Special Purpose Books – I – Cash Book | Introduction, Simple Cash Book, Double Column Cash Book.<br>Imperest system of Petty Cash Book     |  |
| Sep-23 | I    | 01    | 01 -Class Test   | 01   |               | Unit 10- Special Purpose Books – I – Cash Book | Introduction, Simple Cash Book, Double Column Cash Book.<br>Imperest system of Petty Cash Book     |  |
|        | II   | 04-08 | 07-Janmashtami   | 04   |               | Mid Term/ HYE Exam                             |  | Mid Term (PT-II)/<br>HYE<br>Date 11-23 Sep |
|        | III  | 11-16 | 16 – Working Saturday (Students)   | 06   |               |  |  |  |
|        | IV   | 18-23 | 23 – Working Saturday (Students)   | 06   |               |  |  |  |

| Month                                   | Week | Dates |  | Days | No of Periods | Chapter   | Contents   | Syllabus |
|---|------|-------|--|------|---------------|---|--|----------|
|   | V    | 25-30 | <b>28-Milad-un-Nabi</b>  | 04   |               | Unit 7- Origin of Transactions-Source Documents and Preparation of Vouchers | Vouchers and Source Documents  |          |
| <b>Oct-23</b>                           | II   | 02-07 | <b>02-Mahatma Gandhi's Birthday</b><br><b>07-Annual Prize Distribution</b>               | 05   |               | Unit 11- Special Purpose Books II- Other Books                              | Purchases Book   |          |
|   | III  | 09-14 | <b>14- Working Saturday(Open House VI-XII)</b>   | 06   |               | Unit 11- Special Purpose Books II- Other Books                              | Purchases Book, Purchases Return Book  |          |
|   | IV   | 16-20 |  | 05   |               | Unit 11- Special Purpose Books II- Other Books                              | Purchases Book, Purchases Return Book, Sales Book, Sales Return Book, Bills Payable Book and Bills Receivable Book |          |
|   | V    | 23-27 | <b>23- Autumn Break</b><br><b>24- Dussehra</b><br><b>28-Maharishi Valmiki's Birthday</b> | 03   |               | Unit 12- Bank Reconciliation Statement                                      | Preparation  |          |
|   | VI   | 30-31 |  | 02   |               | Unit 12- Bank Reconciliation Statement                                      | Preparation  |          |
| <b>*** Autumn Break 23 Oct 2023 ***</b> |      |       |  |      |               |   |  |          |
| <b>Nov-23</b>                           | I    | 01-04 | <b>01- Karwa Chouth</b><br><b>04 - Working Saturday (Students)</b>                       | 03   |               | Unit 12- Bank Reconciliation Statement                                      | Preparation  |          |
|   | II   | 06-10 | <b>07 - Annual Day</b>   | 05   |               | Unit 14- Depreciation   | Concept, need and factors affecting Depreciation   |          |

| Month  | Week | Dates |  | Days | No of Periods | Chapter  | Contents  | Syllabus  |
|--------|------|-------|--|------|---------------|--|---|---|
|        |      |       |  |      |               |  |   |   |
|        | III  | 13-18 | 11-15 – Diwali Break                         | 03   |               | Unit 14- Depreciation  | Straight line Method and Written Down Value Method- Accounting Treatment  | <b>PT-III (VI-VIII):</b> 17 Nov-14 Dec<br><b>PT-III (IX &amp; X):</b> 20 Nov-30 Nov<br><b>ES-2 (XI):</b> 21 Nov-14 Dec<br><b>MPB (XII):</b> 20 Nov-30 Nov |
|        | IV   | 20-24 |  | 05   |               | Unit 14- Depreciation  | Straight line Method and Written Down Value Method- Accounting Treatment  |   |
|        | V    | 27-30 | 27 – Guru Nank's Birthday                    | 03   |               | Unit 14- Depreciation  | Asset Disposal and Provision for Depreciation   |   |
| Dec-23 | I    | 01-02 | 01,02 – Annual Athletic Meet                 | 02   |               | Unit 15- Provision and Reserves  | Provision and Reserves  |   |
|        | II   | 04-09 | 09 – Sports Day                              | 06   |               | Part B- Financial Accounting-II<br>Unit 17- Financial Statements of Sole proprietorship<br><br>Unit 18- Adjustments in Preparation of Financial Statements | Preparation of Trading Account, Profit and Loss Account and Balance Sheet<br><br>Preparation of Final Accounts with Adjustments |   |
|        | III  | 11-16 | 16-Working Saturday, Open House (IX,X & XII) | 06   |               | Part B- Financial Accounting-II<br>Unit 17- Financial Statements of Sole proprietorship  | Preparation of Trading Account, Profit and Loss Account and Balance   |   |

| Month   | Week | Dates |  | Days | No of Periods | Chapter   | Contents  | Syllabus  |
|---|------|-------|--|------|---------------|---|---|---|
|   |      |       |  |      |               | Unit 18- Adjustments in Preparation of Financial Statements | Sheet<br>Preparation of Final Accounts with Adjustments   |   |
|   | IV   | 18-22 | 20-22 – TAFS MUN<br>24,25 – Christmas Holidays                                       | 05   |               |   |   |   |
| *** Winter Break from 26 Dec to 05 Jan 2024 *** |      |       |  |      |               |   |   |   |
| Jan-24  | I    | 08-12 |  | 05   |               | Unit 13- Trial Balance<br>Unit 16- Rectification of Errors  | Preparation and Correction<br>Classification of Errors, Rectification of Errors                             | <b>Pre-Board (X &amp; XII):</b><br>09 Jan-23 Jan          |
|   | II   | 15-20 | 20-Working Saturday, Open House (VI-VIII, XI)  | 06   |               | Unit 16- Rectification of Errors                            | Classification of Errors, Rectification of Errors   |   |
|   | III  | 22-27 | 26-Republic Day<br>27- Farewell XII  | 05   |               | Unit 19- Accounts from incomplete records                   | Calculation of profit through formula, Preparation of Statement of Profit and Loss and Statement of Affairs |   |
|   | IV   | 29-31 |  | 03   |               | Revision  |   |   |
| Feb-24  | I    | 01-03 | 01,02- Class Test<br><br>03-Working Saturday, Citation Ceremony, Open House (X& XII) | 03   |               |   |   | <b>Annual Exam Class IX &amp; XI – 07 Feb-21 Feb 2023</b> |
|   | II   | 05-09 | 05-08- Class Test  | 05   |               |   |   |   |

| Month  | Week  | Dates |  | Days | No of Periods | Chapter | Contents | Syllabus |
|--------|---|-------|--|------|---------------|---------|----------|----------|
|        | III   | 12-16 |  | 05   |               |         |          |          |
|        | IV  | 19-23 |  | 05   |               |         |          |          |
|        | V   | 26-29 |  | 04   |               |         |          |          |
| Mar-24 | <b>Annual Exam Classes VI-VIII – 26 Feb-11 Mar 2024</b> |       |  |      |               |         |          |          |

***Note: The examination syllabus as mentioned above is to be considered Tentative. The final syllabus for each exam will be uploaded on the website along with the Date Sheet at the time of the examination.***