

**THE AIR FORCE SCHOOL : SUBROTO PARK : DELHI CANTT-110010**

**Class – XI**

**Sub: BUSINESS STUDIES**

**Weekly Syllabus**

**Academic Session 2023-24**

Month	Week	Dates		Days	No of Periods	Chapter	Contents	Syllabus
Apr-23	IV	17-21		05		Part A- Foundation of Business Unit 1- Evolution and Fundamentals of Business  Unit 2- Forms of Business Organizations	Business-Characteristics and objectives  Sole Proprietorship, Joint Hindu Family business	
	V	24-29	<b>29-Working Saturday (Student)</b>  <b>29 – Parent Orientation VI &amp; IX</b>	06		Part A- Foundation of Business Unit 1- Evolution and Fundamentals of Business  Unit 2- Forms of Business Organizations	Classification of Business; Business, Profession and Employment  Partnership, Cooperative Societies	
May-23	I	01-05	<b>05 – Budha Purnima</b>  <b>01-04 : ES-1 (XII)/ CT-1 (X)</b>	04		Part A- Foundation of Business Unit 1- Evolution and Fundamentals of Business  Unit 2- Forms of Business Organizations	Commerce and its auxiliaries; Business risk  Joint Stock Companies – merits and limitations	<b>ES-1 (XII)/ CT-1 (X)</b> <b>Date: 01-08 May</b>

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	II	08-12	<b>08 : ES-1 (XII)/ CT-1 (X) 11,12 – The Quest</b>	05		Unit 1- Evolution and Fundamentals of Business  Unit 2- Forms of Business Organizations	History of Trade and Commerce in India  Types of Company- Private, Public, One-person company; Formation of a company	
	III	15-20	<b>20- Working Saturday (Open House X &amp; XII)</b>	06		Unit 3: Public, Private and Global Enterprises  Unit 2- Forms of Business Organizations	Public and Private Sector- Concept  Formation of a Company- choice of form of business organization	
<b>***** SUMMER BREAK 22 MAY -30 JUN 2023 *****</b>								
<b>Jul-23</b>	I	01-	01- School reopens for staff	01				<b>PT-I</b> Class VI-X Date: 07 Jul – 19Jul
	II	03-07		05		Unit 3: Public, Private and Global Enterprises  Unit 7- Formation of a Company	Departmental Undertakings, Statutory Corporations  Steps in formation of a Company, Meaning of Promoters, Functions of Promoters	<b>ES-2 (XII): 07 Jul – 19Jul</b>
	III	10-14		05		Unit 3: Public, Private and Global Enterprises	Statutory Corporations, Government Companies, Global Enterprises	

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						Unit 7- Formation of a Company	Documents needed for formation of a Company, Memorandum of Association and Articles of Association	
	IV	17-22	<b>22 – Working Saturday (Students)</b>	06		Unit 3: Public, Private and Global Enterprises  Unit 4- Business Services	Joint Venture, Public and Private Partnership  Banking	
	V	24-28	<b>29-Muharram</b>	05		Unit 5- Emerging Modes of Business	Meaning of E-Business, Difference between Traditional Business and E-Business	
	VI	31		01		Discussion of Project Work		
<b>Aug-23</b>	I	01-05	<b>05 – Working Saturday (Open House (VI-X), XII)</b>	05		Unit 4- Business Services	Insurance- Life, Marine and Fire	
	II	07-11		05		Unit 4- Business Services  Unit 5- Emerging Modes of Business	Insurance- Life, Marine and Fire  Benefits of E-Business	
	III	14-18	<b>15 – Independence Day</b>	04		Unit 4- Business Services	Insurance- Life, Marine and Fire	

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	IV	21-26	24,25-Class Test 26-Working Saturday (Students) 26-Annual Prize Distribution	06		Revision for ES-I		<b>ES-1 (XI): 21 Aug – 25 Aug</b>
	V	28-32	<b>30-Raksha Bandhan</b> 28,29 -Class Test	03		Unit 4- Business Services	Postal Services and Insurance	
<b>Sep-23</b>	I	01	01 -Class Test	01		Revision		
	II	04-08	<b>07-Janmashtami</b>	04		Mid Term/ HYE Exam		<b>Mid Term (PT-II)/ HYE</b> Date 11-23 Sep
	III	11-16	16 – Working Saturday (Students)	06				
	IV	18-23	23 – Working Saturday (Students)	06				
	V	25-30	<b>28-Milad-un-Nabi</b>	04		Unit 5- Emerging Modes of Business	E-business- Concept, scope and benefits	
						Unit 6- Social Responsibility of Business and Business Ethics	Social Responsibility- Concept, case for social responsibility	
<b>Oct-23</b>	II	02-07	<b>02-Mahatma Gandhi's Birthday</b>	05		Unit 5- Emerging Modes of Business	Outsourcing	

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			<b>07-Annual Prize Distribution</b>			Unit 6- Social Responsibility of Business and Business Ethics	Responsibility towards different interest groups, environment protection and Business Ethics	
	III	09-14	<b>14- Working Saturday(Open House VI-XII)</b>	06		Part B- Finance and Trade Unit 7- Sources of Business Finance  Unit 8- Small Business and Entrepreneurship	Business Finance; Owner's Funds and Equity Shares  Entrepreneurship Development- Concept and Characteristics	
	IV	16-20		05		Unit 7- Sources of Business Finance  Unit 8- Small Business and Entrepreneurship	Preference Shares, Retained Earnings  Need for Entrepreneurship Development Start-up India; Intellectual Property Rights	
	V	23-27	<b>23– Autumn Break 24- Dussehra 28-Maharishi Valmiki's Birthday</b>	03		Unit 7- Sources of Business Finance  Unit 8- Small Business and Entrepreneurship	Inter-Corporate Deposit and Trade Credit  MSMED Act, 2006: Role of small business, Government Schemes	
	VI	30-31		02		Project Work		
<b>*** Autumn Break 23 Oct 2023 ***</b>								
<b>Nov-23</b>	I	01-04	<b>01– Karwa Chouth 04 – Working Saturday (Students)</b>	03		Unit 7- Sources of Business Finance  Unit 8- Small Business and	Borrowed Funds, Debentures  MSMED Act, 2006: Role of small business, Government Schemes	

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						Entrepreneurship		
	II	06-10	<b>07 – Annual Day</b>	05		Unit 7- Sources of Business Finance  Unit 10- International Trade	Bonds, Loans from Financial Institutions and Commercial Banks  International Trade- Concept and Benefits	
	III	13-18	<b>11-15 – Diwali Break</b>	03		Unit 7- Sources of Business Finance  Unit 10- International Trade	Public Deposits, Trade Credit and ICD  Export Trade- Meaning and Objectives	<b>PT-III (VI-VIII):</b> 17 Nov-14 Dec <b>PT-III (IX &amp; X):</b> 20 Nov-30 Nov <b>ES-2 (XI):</b> 21 Nov-14 Dec <b>MPB (XII):</b> 20 Nov-30 Nov
	IV	20-24		05		Unit 7- Sources of Business Finance  Unit 10- International Trade	Revision  Export Trade- Meaning and Objectives	
	V	27-30	<b>27 – Guru Nank's Birthday</b>	03		Unit 9- Internal Trade  Unit 10- International Trade	GST- concept and key features Types of retail trade- itinerant  Export Trade-Procedure	
<b>Dec-23</b>	I	01-02	<b>01,02 – Annual Athletic Meet</b>	02		Unit 9- Internal Trade  Unit 10- International Trade	GST- concept and key features Types of retail trade- itinerant  Export Trade-Procedure	
	II	04-09	<b>09 – Sports Day</b>	06		Unit 9- Internal Trade  Unit 10- International Trade	Types of retail trade- fixed shop  Import Trade- Meaning and objectives	
	III	11-16	<b>16-Working Saturday,</b>	06		Unit 9- Internal Trade	Large Scale retail trade-	

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			Open House (IX,X & XII)			Unit 10- International Trade	Departmental stores  Import Trade- Procedure	
	IV	18-22	20-22 – TAFS MUN 24,25 – Christmas Holidays	05		Unit 9- Internal Trade  Unit 10- International Trade	Chain Stores  Import Trade -Procedure, Documents involved in international trade	
*** Winter Break from 26 Dec to 05 Jan 2024 ***								
Jan-24	I	08-12		05		Unit 9- Internal Trade  Unit 10- International Trade	Difference between Departmental Stores and Chain Stores  WTO	Pre-Board (X & XII): 09 Jan-23 Jan
	II	15-20	20-Working Saturday, Open House (VI-VIII, XI)	06				
	III	22-27	26-Republic Day 27- Farewell XII	05				
	IV	29-31		03				
Feb-24	I	01-03	01,02- Class Test  03-Working Saturday, Citation Ceremony, Open House (X&	03				

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			XII)					
	II	05-09	05-08- Class Test	05				<b>Annual Exam Class IX &amp; XI – 07 Feb-21 Feb 2023</b>
	III	12-16		05				
	IV	19-23		05				
	V	26-29		04				
Mar-24	<b>Annual Exam Classes VI-VIII – 26 Feb-11 Mar 2024</b>							

**Note: The examination syllabus as mentioned above is to be considered Tentative. The final syllabus for each exam will be uploaded on the website along with the Date Sheet at the time of the examination.**