



BLOOM PUBLIC SCHOOL
C-8 Vasant Kunj, New Delhi
Syllabus for the Session 2023-24

Class: XI

Subject: Business Studies

SYLLABUS		
MONTH	CHAPTER (NCERT Text book)	CONTENT
April	Part A: Foundation of Business Chapter 1- Nature and Purpose of Business	History of Trade and Commerce in India: Indigenous Banking System, Rise of Intermediaries, Transport, Trading Communities: Merchant Corporations, Major Trade Centres, Major Imports and Exports, Position of Indian Sub-Continent in the World Economy. Business – meaning and characteristics Business, profession and employment – Concept Objectives of business Classification of business activities - Industry and Commerce Industry-types: primary, secondary, tertiary Meaning and subgroups Commerce-trade: (types-internal, external; wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) – meaning Business risk-Concept
May	Part A: Foundation of Business Chapter 2- Forms of Business Organisations Practical File	Sole Proprietorship-Concept, merits and limitations Partnership-Concept, types, merits and limitation of partnership, registration of a partnership firm, partnership deed. Types of partners Hindu Undivided Family Business: Concept Cooperative Societies-Concept, merits and limitations. Company - Concept, merits and limitations; Types: Private, Public and One Person Company – Concept, Formation of company - stages, important documents to be used in formation of a company Choice of form of business organization

July	Part A: Foundation of Business Chapter 3- Public, Private and Global Enterprises	Public sector and private sector enterprises – Concept Forms of public sector enterprises: Departmental Undertakings, Statutory Corporations and Government Company Global Enterprises – Feature, Joint venture Public private partnership – concept
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	Chapter 4- Business Services Practical File PA 1 Examination	Business services – meaning and types. Banking: Types of bank accounts - savings, current, recurring, fixed deposit and multiple option deposit account Banking services with particular reference to Bank Draft, Bank Overdraft, Cash credit. E-Banking: meaning, types of digital payments Insurance – Principles. Types – life, health, fire and marine insurance – concept Postal Service - Mail, Registered Post, Parcel, Speed Post, Courier - meaning
August	Part A: Foundation of Business Chapter 5- Emerging Modes of Business Chapter 6- Social Responsibility of Business and Business Ethics Practical File	E - business: concept, scope and benefits Concept of social responsibility Case of social responsibility Responsibility towards owners, investors, consumers, employees, government and community
September	Part A: Foundation of Business Chapter 6- Social Responsibility of Business and Business Ethics Term 1 Examination	Role of business in environment protection Business Ethics - Concept and Elements
October	Part B: Finance and Trade Chapter 7- Sources of Business Finance	Concept of business finance Owners' funds- equity shares, preference share, retained earnings Borrowed funds: debentures and bonds, loan from financial institution and commercial banks, public deposits, trade credit, Inter Corporate Deposits (ICD)

November	Part B: Finance and Trade Chapter 8- Small Business	Entrepreneurship Development (ED): Concept, Characteristics and Need. Process of Entrepreneurship Development: Start-up India Scheme, ways to fund start-up. Intellectual Property Rights and Entrepreneurship Small scale enterprise as defined by MSMED Act 2006 (Micro, Small and Medium Enterprise Development Act) Role of small business in India with special reference to rural areas Government schemes and agencies for small scale industries: National Small Industries Corporation (NSIC) and District Industrial Centre (DIC) with special reference to rural, backward areas
	Practical File	
December	Part B: Finance and Trade Chapter 9- Internal Trade	Internal trade - meaning and types services rendered by a wholesaler and a retailer Types of retail-trade-Itinerant and small scale fixed shops retailers
	PA 2 Examination	Large scale retailers-Departmental stores, chain stores – concept GST (Goods and Services Tax): Concept and key features
January	Part B: Finance and Trade Chapter 10- International Business	International trade: concept and benefits Export trade – Meaning and procedure Import Trade - Meaning and procedure Documents involved in International Trade; indent, letter of credit, shipping order, shipping bills, mate's receipt (DA/DP) World Trade Organization (WTO) meaning and objectives
February	Revision Practical Examination Annual Examination	
March	Result	
ASSESSMENT SYLLABUS		
PERIODIC ASSESSMENT -1		Part A: Foundation of Business Chapter 1- Nature and Purpose of Business Chapter 2- Forms of Business Organisations

TERM -1 EXAM	Part A: Foundation of Business Chapter 1- Nature and Purpose of Business Chapter 2- Forms of Business Organisations Chapter 3- Public, Private and Global Enterprises Chapter 4- Business Services Chapter 5- Emerging Modes of Business Chapter 6- Social Responsibility of Business
PERIODIC ASSESSMENT -2	Part A: Foundation of Business Chapter 6- Social Responsibility of Business and Business Ethics Part B: Finance and Trade Chapter 7- Sources of Business Finance Chapter 8- Small Business
ANNUAL EXAMINATION	Part A: Foundation of Business Chapter 1- Nature and Purpose of Business Chapter 2- Forms of Business Organisations Chapter 3- Public, Private and Global Enterprises Chapter 4- Business Services Chapter 5- Emerging Modes of Business Chapter 6- Social Responsibility of Business and Business Ethics Part B: Finance and Trade Chapter 7- Sources of Business Finance Chapter 8- Small Business Chapter 9- Internal Trade Chapter 10- International Business