

CCD WORKSHOP

(GRADE XI-XII)

SESSION: 2023 – 24

Name of the workshop: Understanding Internships, CV drafting, LOR's, SOP's and Drafting Mail for Internships

Resource Person: Mr. Bharat Bhardwaj

Date: - 23rd August, 2023

Duration: 10:15 – 11:15 am (1 hr)

Venue: School Auditorium

Content:

The Career Counselling department of JM International School conducted a Resume and SOP writing workshop for the students of Classes XI and XII. The workshop was piloted with the aim of giving students some insight regarding their internships, applying for LOR's, job applications and also writing Statement of Purpose (SOP) when applying for Higher Studies.

The workshop was conducted by Mr. Bharat Bhardwaj, President and CEO of Jatin Chawla Centre for Career Development, is a corporate financier, business consultant and a career coach who has been awarded with numerous awards in the field of career counselling.

He started the confab with the introductory remarks about what CV writing actually entailed. Further, students were asked as to what they deemed as necessary details for a good CV. It was highlighted how structure is crucial to a good Curriculum Vitae. If information is structured well, it is easier to gauge the potential of the candidate concerned.

Through the presentation the focus of the workshop was shifted to SOP Writing and he explained to the students the major difference between SOP and Personal Statement. This was followed by a discussion of sample SOPs, that laid emphasis on common errors to avoid and what the strengths of good SOPs are. The students were shown these samples and were also asked to identify errors, if they could find any.

The workshop ended on a learning note for students as he enlightened the students with various digital platform like Intershala, Glassdoor.com, Lets intern, Naukri.com etc. so that the students can make their profile an impressive one by doing effective internships which will help them in enhancing their skills and aptitude.



