



**THE AIR FORCE SCHOOL**

**PARENT ORIENTATION  
CLASS V  
ACADEMIC SESSION  
2024-25**

**PART 1: General Guidelines**

**PART 2: Guidelines of Examination &  
Promotion For Class V**

**PART 1:**  
**General Guidelines For**  
**Class V**

# SCHOOL TIMINGS AND LEAVE RULES

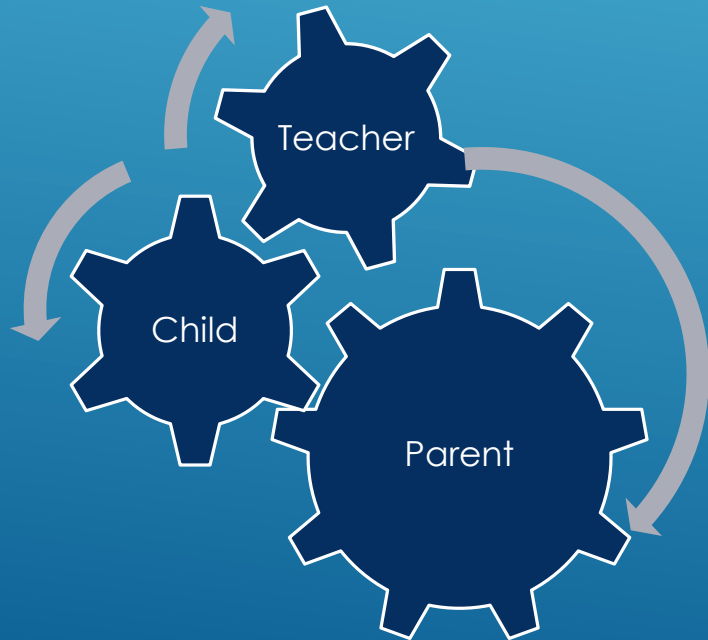
- ▶ School timings are 7:40 a.m. – 1:50 p.m.
- ▶ Monday-Friday. Some Saturdays will be working. (given in calendar)
- ▶ In case of leave, inform class teacher (write a mail to school or deliver leave application at the school reception or write on Parent Teacher Communication on Student portal)
- ▶ WhatsApp leave messages are NOT admissible.

**New admission cases to use their admission papers / latest fee receipt to gain entry in Subroto Park.**

# NOTEBOOKS AND HW/CW

- ▶ **Notebooks** – 1- line notebooks (for English and Hindi), squared page notebook (for Math), interleaf notebook( for EVS). Please use notebooks as per the colour code.
- ▶ **LABEL** - all notebooks+ books neatly with black permanent marker.
- ▶ **SEPARATE** notebooks for HW and CW ( each subject). It is mandatory for children to complete all CW and HW as it will be graded.
- ▶ **ONLINE** worksheets - On **FRIDAY's** we upload two practice worksheets on the student portal.

# KEEP A CHECK ON YOUR CHILD'S PERFORMANCE



- Parent teacher interaction is done on planned dates throughout the year ( **at least 4 times** ).
- These dates are visible on school calendar uploaded on the website.
- It is mandatory for parents to attend these meetings on priority basis.
- **Other meetings-** In case of any issue, take an appointment with class teacher.

**PART 2:**  
**Guidelines of Examination &  
Promotion For  
Class V**

**For Session 2024-2025**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION; EXAM BRANCH**  
**OLD SECRETARIAT; DELHI-110054**

No- DE.5/212/Exam/16-17/Part-1/717-727

Date 07/10/2022

**ORDER**

**Sub: Guidelines of Examination and Promotion for Classes III to VIII  
w.e.f. Academic Session 2023-24**

Refer notification No DE.23(92)/RTE/2019/151-165 dated 23/06/2022 issued by Director (Education), Govt. of NCT of Delhi regarding Rule 21 A, "the manner and conditions subject to which a child can be held back under sub-section (3) of section 16" inserted after Rule 21 under Right of Children to Free and Compulsory Education Rules, 2011 & The Right of Children to Free and Compulsory Education (Amendment) Act, 2019.

Further, as per the notification No.F.23/DE/RTE/2012-13/229-243 of the Government of NCT of Delhi dated 28/06/2012 which states- "in exercise of powers conferred by section 38 of the Right of Children to Free and Compulsory Education Act, 2009 (35 of 2009), the Lt. Governor hereby declares—State Council of Educational Research and Training, Delhi (SCERT) as the "Academic Authority" for the purposes of Section 29 of the Right of Children to Free and Compulsory Education Act, 2009 and rule 21 of the Delhi Right of Children to Free and Compulsory Education Rules, 2011".



# PATTERN OF EXAMINATION

<b>TERM – I</b>	<b>TERM - II</b>
<b>Apr 2024 – Sep 2024</b>	<b>Oct 2024 – Mar 2025</b>

- **DATESHEET** - All the tests will be held as per the date-sheet. Syllabus will be given.
- **DATES** - The tentative weeks in which the various tests will be held are earmarked in the calendar( check the website) as PT/Mid Term/ Final Tests .
- It is mandatory for students to write all the tests.

# ASSESSMENT SYSTEM FOR TERM-1( FOR EACH SUBJECT)

TERM	TERM TESTS	ASSESSMENT	Total marks	Remarks
Term 1 (SCHOLASTIC)	INTERNAL ASSESSMENTS	Periodic Test-PT <sub>1</sub>	25	July
		Multiple Assessments -1	10	
		Project -1	10	Summer vacation
		Subject Enrichment-1	10	
		Portfolio-1	10	
		Attendance ( min 75%)	-	
	Mid Term	Written Test	50	September

CO SCHOLASTIC grading in Phy. Edn., Computers, Art n Craft, Social Emotional skills

## ATTENDANCE : 5 POINTS

Attendance Range in Percentage	Marks
96 -100	5
91- 95	4
86 – 90	3
81- 85	2
76 - 80	1
Up to 75	NIL

**LEAVE APPLICATION necessary in all cases.**

**In case of medical leave, medical certificate must be submitted within 3 days.**

**No marks will be given for any kind of leave.**

## ATTENDANCE : 5 POINTS

### UNDERTAKING:

- Percentage of attendance for each student shall be computed before Mid Term exam.
- In case of shortage of attendance, student shall be allowed to take the exam on an undertaking from the student as well as the parent/guardian that the student will be regular in the remaining part of the session and make up the shortage in attendance.

- **Student will not be eligible to appear in Final Examination if he/she has not put in at least 75% actual attendance of the total attendance.**

# ASSESSMENT SYSTEM FOR TERM-2( FOR EACH SUBJECT)

TERM	TERM TESTS	ASSESSMENT	Total marks	Remarks
Term 2 ( SCHOLASTIC)	INTERNAL ASSESSMENTS	Periodic Test-PT-2	25	Dec.
		Multiple Assessments -2	10	
		Project -2	10	Winter break
		Subject Enrichment-2	10	
		Portfolio-2	10	
		Attendance ( min 75%)	-	
	Final Exam	Written Test	50	March

CO SCHOLASTIC grading in Phy. Edn., Computers, Art n Craft, Social Emotional skills

# FINAL REPORT CARD( FOR EACH SUBJECT)

ASSESSMENTS	ASSESSMENT	Final weightage of marks	TOTAL
INTERNAL ASSESSMENTS (TERM 1 + TERM 2) ( 30 marks )	Written Test ( PT1+PT2)	5	
	Multiple Assessments	5	
	Project	5	
	Subject Enrichment	5	
	Portfolio	5	
	Attendance ( min75 %)	5	30
Mid Term Exam (Term 1) ( 50 marks/ 2 hours )		20	20
Final Exam ( Term 2) ( 50 marks / 2 hours )		50	50
	TOTAL		100

CO SCHOLASTIC final grading in Phy. Edn., Computers, Art n Craft, Social Emotional skills

# GRADING KEYS

ENGLISH, HINDI, MATH, EVS

SCHOLASTIC GRADING KEY	
Percentage	Grades
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
34-40	D
0-33	E

PHY. EDN, COMPUTERS, ART & CRAFT,  
SOCIAL EMOTIONAL SKILLS

GRADING KEY FOR CO SCHOLASTIC	
Grades	Remarks
A	Outstanding
B	Very Good
C	Fair

## **PASSING CRITERIA FOR CLASS V**

In order to be declared “PASS” at the end of the session for promotion to the next higher class, a student must secure:

- at least 33% marks (in each subject)
- Subject to the condition that a minimum of 25 % of marks must be scored in Mid Term exam + Annual Exam (in each subject) i.e. 18 out of 70 marks

**Note:**

1. Students who fail in the Final exam have to reappear in Re-examination, which will be conducted by school.
2. Students who are ABSENT in final exam due to any reason, have to sit for the tests with the RE-exam students. ( date will be given by school)



# **CRITERIA FOR ESSENTIAL REPEAT**

**If a student does not get**

- **at least 33% marks in total in each subject of RE-exam**
- **Subject to a minimum of 25 % of marks in the RE-exam which is out of 50 marks (in each subject)**

**OR**

- **Does not appear in the RE-exam**

**In this situation, the student will be placed in 'ESSENTIAL REPEAT' and study in the same class.**



THANK YOU